Requisition to Call and Hold a Meeting of Owners

This requisition obligates the board of directors to call and hold a Meeting of Owners under s.46 (4) of the *Condominium Act, 1998*.

1. Corporation Information	Condominium Corporation Legal Name: *A condominium's legal name will include "Condominium Corporation No."* Total number of voting units or number of votes within the corporation: ☐ Number of voting units or votes required to sign the requisition (15% of total, rounded up): ☐ **Note:** The number of votes are only used within common elements condominium corporations.
2. Requisition Information	**This requisition will be delivered to the corporation by:** ☐ Personal delivery to the corporation's secretary or president or, ☐ Registered mail to the corporation's secretary or president or, ☐ Depositing it at the corporation's address of service. Date delivered (dd/mm/yyyy):
3. Purpose of Requisition	**The requisitionists request that the topics described in box 4 below be (select one):** ☐ Added to the agenda of the next Annual General Meeting ☐ Addressed at a meeting of owners held within 35 days of the corporation's receipt of this requisition **The topic of this requisition requires a vote of unit owners (select one):** ☐ Yes ☐ No
4. Topic of the Requisition	**The topic of this requisition relates to:** ☐ **The Board Of Directors' Proposal To Create, Amend Or Repeal A Rule** The specific rule proposal is: *Specify which proposal this meeting is about* This requisition will address the following topic(s): *Describe the reason(s) why this proposal needs to be discussed*

4. Topic of the Requisition *(continued)*

☐ **The Removal Of One Or More Directors**

The requisitionists propose to remove the director(s) listed below from their position(s) on the board of directors:

Name of Director	Reasons for removal	Is this position reserved for voting by owner-occupied units?
		☐ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Note: The requisitionists acknowledge that:

• This requisition will require the corporation to hold a vote to remove the above directors from their position;

• The directors named above will only be removed if more than 50% of all units in the corporation vote in favour of removal; and,

• If these directors are removed by the owners, the corporation may hold an election to fill the vacant position(s) at the same meeting.

Additional information:

Provide any additional information to be included with this requisition

[blank box]

☐ **A General Topic:** *Describe the topic(s) that will be discussed*

The requisitionists want to discuss and/or vote on the following topic(s):

[blank box]

5. Additional Materials	☐ **Additional materials are included with this requisition**: *Describe the attached document(s)*
	1.
	2.
	3.
	4.
	5.

Signing A Requisition	A condominium corporation's board of directors must respond to this requisition if it is signed by the owners of 15% of the voting units or votes. Please note, to sign this requisition, a person must: • Be the owner of a unit; • Be entitled to vote on behalf of their unit; and, • Not be in arrears for any common expenses for 30 days or more.
Additional Information	• Tenants or other non-owner occupants of a unit cannot sign a requisition. • Owners of multiple units only need to sign the requisition form once but must identify all the units they own in the Unit ID or Unit No. column of the requisition's signature page. • The joint-owners of a single unit may sign the requisition if a majority of the joint-owners agree to signing. • Electronic signatures may be used to sign a requisition if the signatures meet the requirements of section 11 of the *Electronic Commerce Act, 2000.*
Additional Comments	

Requisition for a Meeting of Owners
Signatures of Eligible Unit Owners

No.	Name of Unit Owner	Unit ID or Unit No.	Unit Owner-Occupied?	Signature
1			☐ Yes ☐ No	
2			☐ Yes ☐ No	
3			☐ Yes ☐ No	
4			☐ Yes ☐ No	
5			☐ Yes ☐ No	
6			☐ Yes ☐ No	
7			☐ Yes ☐ No	
8			☐ Yes ☐ No	
9			☐ Yes ☐ No	
10			☐ Yes ☐ No	
11			☐ Yes ☐ No	
12			☐ Yes ☐ No	
13			☐ Yes ☐ No	
14			☐ Yes ☐ No	
15			☐ Yes ☐ No	