

June 8, 2020

Dear Sir/Madam,

Ottawa Public Health (OPH) records indicate that your facility operated a public swimming pool last summer. As you may be aware, written notification to the Medical Officer of Health is required prior to re-opening any public pool that has been closed for more than four (4) weeks.

Please complete the enclosed **Public Pool Re-Opening Notification** form and return it by mail or fax to OPH at least **two (2) weeks in advance** of your proposed opening. 100 Constellation Drive, 8th Floor East, Ottawa, ON K2G 6J8, mail code 26-46 or fax 613-580-9648.

Following receipt of the notification, an opening inspection will be arranged by your area inspector. Further inspections will be carried out during your operation period as per the Ontario Public Health Standards.

Enclosed you will find a **Swimming Pool Operator's Check List**. Please refer to Ontario Public Pool Regulation 565/90 to ensure compliance with all requirements. Also enclosed is a **Daily Record of Pool Operation** that may be used to complete required daily logs.

If you have any questions about the opening of your pool, please contact the Public Health Inspection Branch, telephone number 613-580-6744.

Yours truly,



Susan Rooney
Program Assistant,
Health Protection

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Encls.